

# LEACH BOTANICAL GARDEN

## Sample Timeline for Ceremony & Reception

2:00 PM	Venue Access Begins Client & Vendors Check in Set-up begins
3:00 PM	Pre-ceremony photos
5:00 PM	Ceremony
5:30 PM	Cocktail hour, Family photos, Room Flip
6:30 PM	Grand Entrance, Dinner, Toasts, Special Dances
8:00 PM	Dessert, Dancing
8:45 PM	Last Call, Last Dance, Couple Send-off
9:00 PM	Guests depart Clean-up begins
9:30 PM	Vendor load-out/pick-up Client & Vendors check out
10:00 PM	Venue Access Ends